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Security Information



CENTRAL INTELLIGENCE AGENCY

WASHINGTON 25, D. C.

OFFICE OF THE DIRECTOR

DEC 2 1952

MEMORANDUM FOR: Deputy Director for Central Intelligence
Deputy Director for Plans
Deputy Director for Administration
Deputy Director for Intelligence
Assistant Director for Communications
Inspector General
Executive Assistant to the Director
Cable Secretary

SUBJECT : Release of Cables

Document No. 005
In Class. ☐
Unclassified ☐
Date changed to: 10-15-80
Auth: HM 70-2
NOV 8 1978
NY 1013

1. Attached is a list of officers authorized to release cables. These officers are of two categories: principals and alternates. When a principal is absent from Headquarters, the designated alternate is authorized to perform his functions during his absence. In those instances where more than one principal has been designated, it is highly desirable that the Chief of the component concerned scan all outgoing cables before they are released.
2. Prior to dispatch each releasing officer or his designee will be responsible for the coordination, with the proper area division and appropriate staffs, of cables dealing with policy or substantive matters.
3. In addition he will insure that area divisions are furnished information copies of all cables sent to field stations located within the division's geographic boundaries. Exceptions to this rule will be authorized by me alone.
4. It is the responsibility of each addressee to see that the provisions of this memorandum are strictly adhered to within the offices under his jurisdiction.
5. The Executive Assistant to the Director is authorized to approve additions or deletions to the attached list.
6. All existing directives and regulations in conflict with these instructions are hereby rescinded.

SIGNED

WALTER B. SMITH
Director

1 Enclosure

Approved for Release 2002/02/12 : CIA-RDP78-04718A000400070005-7

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